



YARD SPECIALIST & DRIVER

Tri-Creek, a family-owned home center located in Lowell, Indiana is looking for a yard specialist/driver.

RESPONSIBILITIES INCLUDE:

- Load trucks for customer deliveries.
- Unload delivery trucks of various building materials.
- Communicate with team of any delivery delays and/or load discrepancies.
- Maintain a clean, safe, and well-organized lumber yard.
- Operate forklift and other equipment in a safe manner.
- Perform daily vehicle and equipment inspections. Inform supervisor of any required maintenance.
- Aid customers in finding certain supplies they need in the lumber yard.
- Coordinate closely with the lumber yard manager and delivery drivers, plus contractor sales staff and management.
- Perform any other duties, responsibilities or tasks as assigned.
- Attend and participate in all Company sponsored training programs as required.

EXPERIENCE AND QUALIFICATIONS:

- Must be ethical and honest.
- Must be self-motivated and enthusiastic about our business.
- Must have excellent customer service skills and attitude.
- Must be detail-oriented and possess excellent organizational and time management skills.
- Must be able to proactively solve problems.
- Must have good verbal and written communication skills, including writing legible load confirmations, reading, and understanding simple instructions, short correspondences and memos, in addition to presenting information to others one-on-one.
- Must pass pre-employment drug screening.
- Must maintain valid driver's license – CDL Class B preferred.
- High School Diploma or equivalent: and one to two years related experience and/or training; or equivalent combination of education and experience.

PHYSICAL REQUIREMENTS:

- Must have the ability to easily arrange, bend, stoop, reach, twist, lift, push, pull, climb, balance, crawl, grasp, kneel, and be able to lift at least 80 lbs.
- Requires working outdoors and being exposed to wet, humid, hot and/or cold conditions regularly.
- Must be able to stand and walk on feet for a long period of time.

Please send resume in confidence to: nickb@tricreek.com